

ST. STEPHEN'S FUNERAL/MEMORIAL CHURCH FEES

(Members)

Facility-Use \$ No Fee

(i.e. Sanctuary, Chapel, Fellowship Hall, Lounge, Kitchen, Common Areas)

Service Supplies \$ No Fee

(Includes basic service bulletin with preprinted cover)

Funeral Committee Honorarium..... \$ 100 Check Payable to St. Stephen's*

(Includes coordination of luncheon, set-up, serving, and clean up.
The use of St. Stephen's dinnerware, utensils, napkins, table centerpieces.
Coffee, lemonade, and water will be provided. Please note: The family
is responsible for all food remaining after luncheon and the removal of all
Memorial flowers.)

Clergy Honorarium \$ 200 Check Payable to Clergy

(Pastor John Snider or Pastor Tim Thompson)

Musician \$ 150 Check Payable to Musician

(Organist/Pianist: Bryon Dockter or Gerrit Lamain)

Soloist \$ 150 Check Payable to Soloist

(Soloists: Mike Westmoreland, Catherine Zinner, or Philip Dahl)

Audio Visual Fees

Live-streaming on St. Stephen's Facebook page \$ 100 Check Payable to St. Stephen's*

(Includes DVD copies of service – 6 complimentary DVDs,
Soundboard technician and Cameraperson.) Please note: if family
provided video tribute – must be submitted on flash drive in MP4 format.
St. Stephen's Facebook live-stream link <https://www.facebook.com/sslcwsp/live/>

Funeral Service Slides \$ 50 Check Payable to St. Stephen's*

(Includes overhead slides created of order of service to be projected
on overhead screens throughout the service. Includes all information
contained in service bulletin and computer operator during service.)

Miscellaneous Fees

Customized Service Bulletin \$ 50 Check Payable to St. Stephen's*

(Graphic design fees if standard preprinted bulletin cover not used)

Custodial \$ 80-\$200 Check Payable to B&J Maintenance

(Based on guest count. Up to 100 guests \$80, up to 150 guests \$100
over 150 guests \$200.)

Day of Service Coordinator \$ 50 Check Payable to St. Stephen's*

(If Funeral Home Director not onsite)

*All fees payable to St. Stephen's can be combined in one check. Thank you!

1575 Charlton Street, West St Paul, MN 55118 • 651-457-6541

Senior Pastor: John Snider john@ststephenswsp.org • Church Office Administrator: Jan Perkins jan@ststephenswsp.org

Last updated: November 14, 2023

ST. STEPHEN'S FUNERAL/MEMORIAL CHURCH FEES

(Non-Members)

Facility-Use \$ 50-\$200 Check Payable to St. Stephen's*
(i.e. Sanctuary \$200, Chapel \$50, Fellowship Hall \$100, Lounge \$50,
Kitchen \$50, Common Areas)

Service Supplies \$ 50 Check Payable to St. Stephen's*
(Includes basic service bulletin with preprinted cover)

Funeral Committee Honorarium..... \$ 200 Check Payable to St. Stephen's*
(Includes coordination of luncheon, set-up, serving, and clean up.
The use of St. Stephen's dinnerware, utensils, napkins, table centerpieces.
Coffee, lemonade, and water will be provided. Please note: The family
is responsible for all food remaining after luncheon and the removal of all
Memorial flowers.

Clergy Honorarium \$ 225 Check Payable to Clergy
(Pastor John Snider or Pastor Tim Thompson)

Musician \$ 175 Check Payable to Musician
(Organist/Pianist: Bryon Dockter or Gerrit Lamain)

Soloist \$ 150 Check Payable to Soloist
(Soloists: Mike Westmoreland, Catherine Zinner, or Philip Dahl)

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